

CHADDS FORD TOWNSHIP BOARD OF SUPERVISORS
WORKSHOP MEETING MINUTES
Tuesday, December 19, 2023 - 6:30PM

This meeting was held at the Chadds Ford Township building, 10 Ring Road, Chadds Ford, PA 19317, and streamed live via Zoom.

Chair Reiner called the Board of Supervisors Workshop meeting to order at 6:30 p.m. with the Pledge of Allegiance. In attendance were Samantha Reiner, Chair; Noelle Barbone, Supervisor; Mike Maddren, Esq., Township Solicitor; Lacey Faber, Township Manager; Emily Pisano, Assistant Township Manager; and Laura Lim, Township Treasurer. Frank Murphy, Vice Chair was not in attendance. Six (6) members of the public attended in person, and two (2) members of the public via Zoom.

ANNOUNCEMENTS: Chair Reiner made the following announcements:

- The Board of Supervisors met in Executive Session on December 13, 2023, and prior to this evening's meeting to discuss personnel and litigation.
- The Board of Supervisors commented on flooding in the Township from the December 18th storm and thanked first responders and Phil and Lisa Wenrich for their hard work and assistance with emergency management efforts.

PUBLIC COMMENT:

- Phil Wenrich (Webb Road), Emergency Management Coordinator, thanked Township Manager, Lacey Faber, for assisting with emergency management efforts during the flood.

1. MINUTES:

- a. November 29, 2023, Workshop Meeting Minutes: Supervisor Barbone made a motion to approve the Board of Supervisors minutes from November 29, 2023. Chair Reiner seconded the motion and it passed 2-0.
- b. December 6, 2023, Regular Meeting Minutes: Supervisor Barbone made a motion to approve the Board of Supervisors minutes from December 6, 2023, as amended. Chair Reiner seconded the motion and it passed 2-0.

2. TREASURER'S REPORT: Supervisor Barbone shared the Treasurer's Report.

Supervisor Barbone made a motion to approve general fund expenditures in the amount of \$18,368.98. Chair Reiner seconded the motion and it passed 2-0.

Supervisor Barbone made a motion to approve open space expenditures in the amount of \$734.00. Chair Reiner seconded the motion and it passed 2-0.

Supervisor Barbone made a motion to release the following escrow accounts totaling \$11,750.02:

- Blue Door Hospitality Group, LLC land development escrow in the amount of \$5,750.02
- Joseph Bauer, 255 Heyburn Road grading escrow in the amount of \$3,000.00
- Meredith Petruccelli, 134 Rocky Hill Road grading escrow in the amount of \$3,000.00

Chair Reiner seconded the motion and it passed 2-0.

3. OLD BUSINESS:

- a. **2024 Township Budget Adoption:** Chair Reiner explained that the Board is prepared to adopt the 2024 Township Budget this evening, implementing the reduced millage of 0.3195 mils for Chadds Ford Township tax and 0.0650 mils reinstating the Fire Tax. Chair Reiner called for public comment.

Public Comment:

- Larry Smith (Webb Road) asked if Concordville Fire Company will continue to solicit individuals for donations. Chair Reiner explained that the Fire Company still plans to solicit donations.
- b. Supervisor Barbone made a motion to adopt the final 2024 Township Budget pursuant to the authority granted to the Board of Supervisors in §3202 of the Second-Class Township Code. Chair Reiner seconded the motion and it passed 2-0.
- c. **Resolution No. 2023-34; Township Tax Levy:** Chair Reiner explained that Resolution No. 2023-24 approves the 2024 Tax Levy, including 0.3195 mils for Chadds Ford Township; 0.0650 mils for Fire Tax; 0.0072 mils for Rachel Kohl Community Library; 0.1660 mils for Open Space Fund; and 0.0670 mils for Fire Hydrant Districts. Chair Reiner made a motion to approve Resolution No. 2023-24 Tax Levy. Supervisor Barbone seconded the motion and it passed 2-0.

4. NEW BUSINESS:

- a. **Resolution No. 2023-35; Municipal MMO:** Chair Reiner explained that the Municipal Minimal Obligation (MMO) establishes the establishes the Townships minimum contribution obligation to the employee Pension Plan for 2024. Supervisor Barbone made a motion to approve Resolution No. 2023-35, Pension Plan Minimum Municipal Obligation. Chair Reiner seconded the motion and it passed 2-0.
- b. **Resolution No. 2023-36; 2024 Public Meeting Dates Advertisement:** Chair Reiner explained that Resolution No. 2023-36 established the public meeting dates and holidays for 2024. Supervisor Barbone made a motion to approve Resolution No. 2023-36, 2024 Township Public Meeting Dates and Holidays. Chair Reiner seconded the motion and it passed 2-0.
- c. **Resolution No. 2023-37; 2024 Employee Salaries & Benefits:** Chair Reiner explained that Resolution No. 2023-37 establishes employee benefits and salaries for 2024. Supervisor Barbone made a motion to approve Resolution No. 2023-37, 2024 Township Staff Salaries & Benefits. Chair Reiner seconded the motion and it passed 2-0.
- d. **Resolution No. 2023-38; Appreciation of Noelle Barbone, Township Supervisor:** L. Faber read Resolution No. 2023-38 aloud, which expressed appreciation for the many years of service by Supervisor Noelle Barbone. Chair Reiner made a motion to approve Resolution No. 2023-38, Appreciation of Noelle Barbone. Supervisor Barbone seconded the motion and it passed 2-0.

5. UPCOMING MEETINGS:

- a. Zoning Hearing Board meeting on December 21, 2023, cancelled due to lack of business. Next meeting, January 18, 2024.
- b. Board of Supervisors Annual Organization Meeting, January 2, 2024, at 5:30 p.m., with the Regular meeting to follow.
- c. Board of Auditors Annual Organization meeting, January 3, 2024, at 7:00 p.m.
- d. Historical Architecture Review Board meeting, January 8, 2024, cancelled due to lack of business.
- e. Planning Commission Regular meeting, January 10, 2024, at 7:00 p.m.
- f. Open Space Committee meeting, January 11, 2024, at 7:00 p.m.

PUBLIC COMMENT (Non-Agenda Items):

- Phil Wenrich (Webb Road) thanked Supervisor Barbone for her years of service to the community.

ADJOURNMENT: There being no further business or public comment, upon motion of Chair Reiner, seconded by Supervisor Barbone and unanimous vote, the meeting was adjourned at 7:07PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lacey Faber". The signature is written in a cursive, flowing style.

Lacey Faber, Township Secretary/Manager