

CHADDS FORD TOWNSHIP BOARD OF SUPERVISORS

WEDNESDAY, APRIL 24, 2024 – WORKSHOP MEETING AGENDA

This meeting will be held in person at the Chadds Ford Township Building, 10 Ring Road, Chadds Ford, PA 19317. The meeting will also be broadcast live via Zoom webinar. Participants must register in advance of the meeting utilizing the following link: <https://us02web.zoom.us/j/84679972021>

6:30 P.M. PLEDGE OF ALLEGIANCE & OPEN MEETING

ANNOUNCEMENTS

- a. The Board met in Executive Session on **April 3, 2024**, to discuss real estate and on **April 17, 2024**, to discuss legal and real estate matters.
- b. A public hearing is scheduled for **May 1st at 6:30PM** for amendments to the Stormwater Management Ordinance. The proposed ordinance is available on the Township website.
- c. A public hearing is scheduled for **June 4th at 5:00PM** for amendments to the Zoning Ordinance and Zoning Map.
- d. **Chadds Ford Earth Day Event on April 27th**: In partnership with the Brandywine Conservancy and the Chadds Ford Township Residents Association, Chadds Ford is Hosting an Earth Day event with a Roadside Cleanup, Harvy Run Trail Cleanup and Tree Planting, Honoring Debbie Reardon. You can sign up for one or all the events by going to the Township website. Breakfast and Lunch will be provided for volunteers. Please join us!
- e. An educational walk focusing tree identification is scheduled for **May 18th at 10 a.m.** Additional information can be found on the Township website.
- f. The Chadds Ford Township Residents Association is accepting nominations for Chadds Ford Township Business of the Year. The deadline to nominate a business is May 1st. Nominations are being accepted through their website, cftra.org.

PUBLIC COMMENT (Agenda Items): Please be concise. In the Zoom platform, please use the Q & A function to ask your question.

1. NEW BUSINESS ITEMS:

- a. Resolution No. 20 of 2024 – Planning Commission Member Appointment of Kathy Koch
- b. Capital Fund Transfer Deposit Error Correction

2. MISCELLANEOUS DISCUSSION ITEMS:

- a. Road & Property Maintenance Bids
- b. 2024 Road Project
- c. American Rescue Plan Act (ARPA) Budget Discussion
- d. Sunset Hill Preserve Trail
- e. Walkable Chadds Ford Grant Funding Administration
- f. BCMA Mini Grant – Water Trail Signage
- g. Actuary RFP
- h. Township Building AC Unit Replacement
- i. Grant Opportunities
- j. 2022 Road Project – Release of Funds

PUBLIC COMMENT (Non-Agenda Items): Please be concise. In the Zoom platform, please use the Q & A function to ask your question.

UPCOMING MEETINGS:

- Board of Supervisors Regular Meeting, May 1, 2024, at 6:30 p.m.
- Board of Supervisors & Planning Commission Joint meeting, May 8, 2024, at 5:00 p.m.
- Planning Commission Regular meeting, May 8, 2024, at 7:00 p.m.
- Open Space Committee meeting, May 9, 2024, at 7:00 p.m.
- Historical & Architecture Review Board meeting, May 13, 2024, at 7:00 p.m.
- Sewer Authority Board meeting, May 21, 2024, at 7:00 p.m.
- Zoning Hearing Board meeting, May 28, 2024, at 7 p.m.

ADJOURNMENT

The meetings of the Chadds Ford Township Board of Supervisors are electronically recorded, and recordings are maintained until the minutes of the meeting are transcribed and approved. Recordings are for the purpose of transcribing meeting minutes only.

**CHADDS FORD TOWNSHIP
DELAWARE COUNTY, PENNSYLVANIA
RESOLUTION No. 20-2024**

**A RESOLUTION OF CHADDS FORD TOWNSHIP, DELAWARE COUNTY,
PENNSYLVANIA APPOINTING KATHY KOCH AS A MEMBER OF THE PLANNING
COMMISSION AND FIXING THE TERM OF APPOINTMENT**

WHEREAS, the Board of Supervisors of Chadds Ford Township (the “**Board of Supervisors**”), in accordance with the Pennsylvania Municipalities Planning Code [Act of 1968, P.L. 805, No. 247, as reenacted and amended] (the “**MPC**”), has heretofore established a planning commission consisting of five (5) members (the “**Planning Commission**”), in accordance with the Chadds Ford Township Code, Chapter 27 – Planning Commission, to serve Chadds Ford Township (the “**Township**”).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the Township of Chadds Ford, Delaware County, Pennsylvania, that Kathy Koch, a resident of the Township, be and hereby is appointed to serve as a member of the Planning Commission, beginning on and as of April 24, 2024, and ending on December 31, 2026; and

BE IT FURTHER RESOLVED, that the person hereby appointed as a Planning Commission member shall not serve as a member of the Zoning Hearing Board or the Zoning Officer; and

BE IT FURTHER RESOLVED, that the person so appointed shall otherwise have and exercise the duties, responsibilities and obligations set forth in Article 2 of the MPC, Chapter 27 of the Chadds Ford Township Code, and as established by the Planning Commission pursuant thereto.

APPROVED and ADOPTED, this 24th day of April, 2024 by the Board of Supervisors of Chadds Ford Township, Delaware County, Pennsylvania.

TOWNSHIP OF CHADDS FORD BOARD OF SUPERVISORS:

Samantha Reiner, Chair


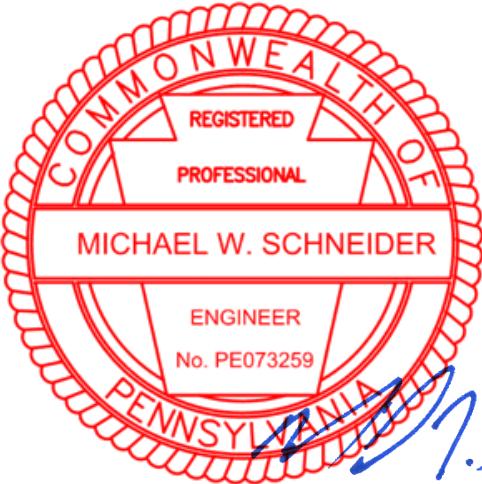
Timotha Trigg, Vice Chair

Kathleen Goodier, Supervisor

(Township Seal)

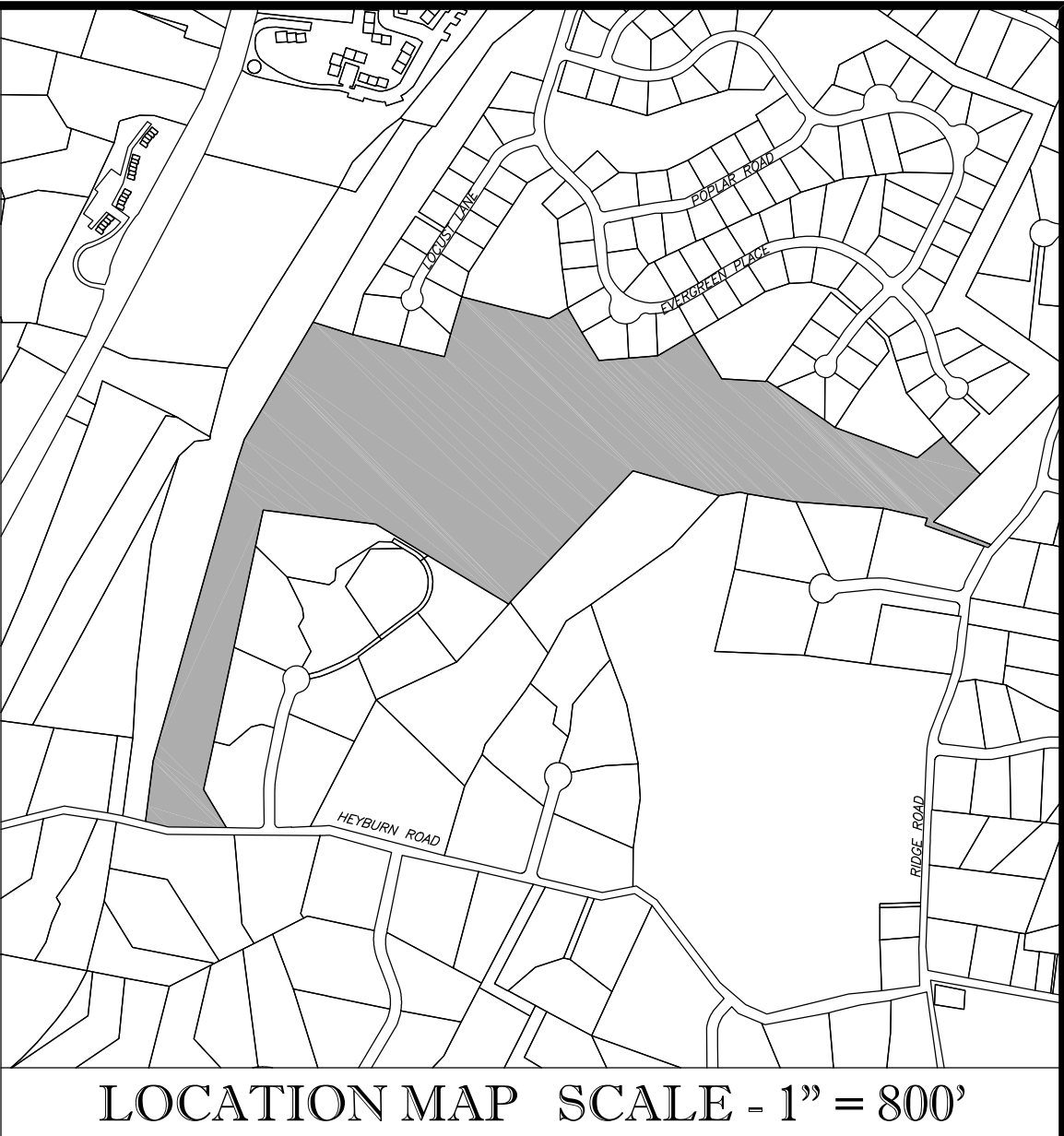
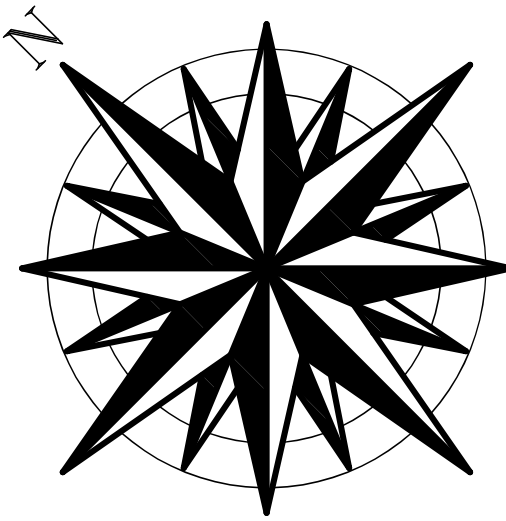
Attest:

Lacey Faber, Township Secretary

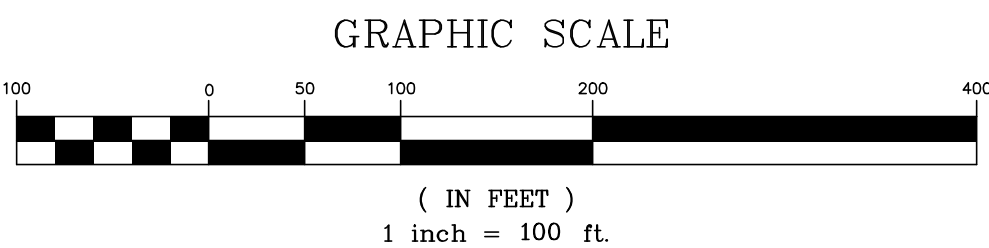
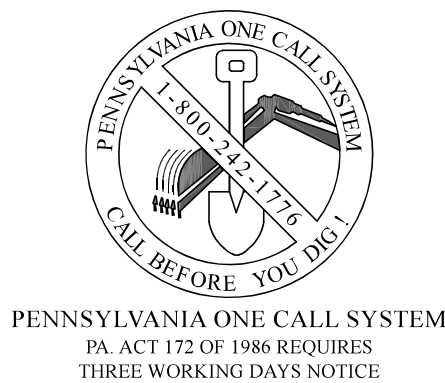
CFTP0302 Chadds Ford Township Tabulation of Bids Received Until 12:00 P.M. Prevailing time on April 10, 2024 Road and Property Maintenance				Delaware Environmental Construction Services 935 Rahway Drive Newark, DE 19711 Contact: Nate Johnson (302) 740-8409		DePaul and Company 1000 Germantown Pike, Suite D-4 Plymouth Meeting, PA 19462 Contact: Chris DePaul (888) 584-9373	
ITEM NO.	APPROXIMATE QUANTITY/UNIT	DESCRIPTION		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
			YEAR 1				
1	10	HRS	One (1) Dump Truck, capacity of ten (10) tons or greater	\$150.00	\$1,500.00	\$178.00	\$1,780.00
2	10	HRS	One (1) Front End Loader and Backhoe	\$275.00	\$2,750.00	\$290.00	\$2,900.00
3	20	HRS	One (1) Service Truck	\$59.00	\$1,180.00	\$174.00	\$3,480.00
4	5	HRS	One (1) Utility Trailer, nine (9) tons	\$3.00	\$15.00	\$120.00	\$600.00
5	5	HRS	One (1) Dump Truck, three (3) tons	\$97.99	\$489.95	\$155.00	\$775.00
6	5	HRS	One (1) Chipper	\$117.00	\$585.00	\$140.00	\$700.00
7	5	HRS	One (1) Utility Trailer, three (3) tons	\$3.00	\$15.00	\$75.00	\$375.00
8	10	HRS	Chain Saw	\$73.00	\$730.00	\$70.00	\$700.00
9	10	HRS	Gas Trimmer	\$65.00	\$650.00	\$50.00	\$500.00
10	5	HRS	Tar Plot	\$117.53	\$587.65	\$100.00	\$500.00
11	5	HRS	Plate Tamper	\$371.00	\$1,855.00	\$50.00	\$250.00
12	5	HRS	Jack Hammer	\$371.00	\$1,855.00	\$40.00	\$200.00
13	5	HRS	Tractor with (boom) mower	\$353.00	\$1,765.00	\$600.00	\$3,000.00
14	20	HRS	Supervisor Rates	\$119.00	\$2,380.00	\$175.00	\$3,500.00
15	20	HRS	Skilled Labor Rates	\$59.99	\$1,199.80	\$167.00	\$3,340.00
16	20	HRS	Unskilled Labor Rates	\$59.99	\$1,199.80	\$140.00	\$2,800.00
			TOTAL YEAR 1 (Items 1 through 16)		\$18,757.20		\$25,400.00
			YEAR 2				
17	10	HRS	One (1) Dump Truck, capacity of ten (10) tons or greater	\$155.00	\$1,550.00	\$187.00	\$1,870.00
18	10	HRS	One (1) Front End Loader and Backhoe	\$279.00	\$2,790.00	\$310.00	\$3,100.00
19	20	HRS	One (1) Service Truck	\$65.00	\$1,300.00	\$184.00	\$3,680.00
20	5	HRS	One (1) Utility Trailer, nine (9) tons	\$3.00	\$15.00	\$135.00	\$675.00
21	5	HRS	One (1) Dump Truck, three (3) tons	\$105.00	\$525.00	\$166.00	\$830.00
22	5	HRS	One (1) Chipper	\$125.00	\$625.00	\$159.00	\$795.00
23	5	HRS	One (1) Utility Trailer, three (3) tons	\$3.00	\$15.00	\$80.00	\$400.00
24	10	HRS	Chain Saw	\$75.00	\$750.00	\$74.00	\$740.00
25	10	HRS	Gas Trimmer	\$70.00	\$700.00	\$53.00	\$530.00
26	5	HRS	Tar Plot	\$123.00	\$615.00	\$110.00	\$550.00
27	5	HRS	Plate Tamper	\$371.00	\$1,855.00	\$54.00	\$270.00
28	5	HRS	Jack Hammer	\$371.00	\$1,855.00	\$44.00	\$220.00
29	5	HRS	Tractor with (boom) mower	\$353.00	\$1,765.00	\$640.00	\$3,200.00
30	20	HRS	Supervisor Rates	\$123.00	\$2,460.00	\$191.00	\$3,820.00
31	20	HRS	Skilled Labor Rates	\$65.00	\$1,300.00	\$186.00	\$3,720.00
32	20	HRS	Unskilled Labor Rates	\$63.00	\$1,260.00	\$159.00	\$3,180.00
			TOTAL YEAR 2 (Items 17 through 32)		\$19,380.00		\$27,580.00
			TOTAL BID AMOUNT (YEAR 1 AND YEAR 2)		\$38,137.20		\$52,980.00
			Bid Security	10% Bid Bond		10% Bid Bond	
<div><div>We Declare this to be a true Tabulation of Bids received on April 10, 2024 by the Township of Chadds Ford for Road and Property Maintenance</div><div>PENNONI</div><div><div></div><div>Michael W. Schneider, PE PENNA. REG. NO. 073259</div></div></div>							

Potential 2024 Chadds Ford Road Project Work:

- Summit Drive – mill, base repair and overlay from the cul-de-sac to the paving seam near the Residence at Chadds Ford driveway.
- Longview Road - mill, base repair and overlay from the cul-de-sac to Summit Drive.
- Oakland Road - mill, base repair, overlay and striping from Harvey Road to PennDOT's ROW line for Route 202.
- Southview Path – mill, base repair, elevation adjustments for approximately 50ft at the intersection with Wilderness Way. Note, grading adjustments needed to address runoff issues that are accelerating paving damage.
- Woodland Drive – proposing to get alternate bids to replace portions of the existing gutter curb. The inclusion of this work in the project will depend on bid pricing.



- NOTES:
1. LANDOWNERS: TOLL BROS INC.
250 GIBBULAR ROAD
HORSHAM, PA 19044
 2. SITE:
HEYBURN ROAD
CHADDS FORD, PA 19317
 3. TAX PARCEL NO.: 04000015100
 4. SOURCE OF TITLE: DB 3642 PG 846
 5. TOTAL CONTENTS: 58.947 ACRES
 6. PERIMETER SHOWN BY PHYSICAL FIELD SURVEY PERFORMED SEPTEMBER 13, 2022 BY REGESTER ASSOCIATES, DATUM = NAD83.
 7. COMPLETENESS OR ACCURACY OF LOCATION AND DEPTH OF UNDERGROUND UTILITIES AND FACILITIES CANNOT BE GUARANTEED. THE CONTRACTOR MUST VERIFY THE LOCATION AND DEPTH OF ALL UNDERGROUND UTILITIES AND/OR FACILITIES PRIOR TO BEGINNING ANY EARTH-MOVING ACTIVITIES.



<div>REGESTER ASSOCIATES, INC.</div> <div>REGISTERED LAND SURVEYORS AND PROFESSIONAL ENGINEERS</div> <div>P.O. BOX 406 KENNETT SQUARE, PA. 19348 (610) 444-3554</div> <div>330 WEST STATE STREET QUARRYVILLE, PA. 17566 (717) 786-8741</div>	<div>Boundary Plan</div>	<div>Plan Prepared For</div> <div>Chadds Ford Township</div>	Drawn By: MRD	<div>Sheet</div> <div>1</div> <div>of 1</div>
			Checked By: CRD III	
			Scale: 1" = 100'	
			Job Number: 221362	
			Date: 09-21-22	
Situate In	Chadds Ford Township, Delaware County, Pennsylvania			

RESOLUTION # 2447

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF DOYLESTOWN, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA, DELEGATION OF SIGNATURE AUTHORITY TO THE TOWNSHIP MANAGER FOR EXECUTION AND/OR IMPLEMENTATION OF STATE FUNDING INCLUDING THE TRANSPORTATION ALTERNATIVE SET-ASIDE (TASA) PROGRAM FEDERAL-AID REIMBURSEMENT GRANT AGREEMENT.

WHEREAS, The Board of Supervisors of Doylestown Township is receiving a federal grant for the construction of Shady Retreat Road Safe Routes to School Trail; and,

NOW, THEREFORE, BIT IT RESOLVED that the Doylestown Township Board of Supervisors delegates to the Township Manager the authority to electronically sign and execute the Transportation Alternative Set-Aside Federal-Aid Reimbursement Grant Agreement to the Pennsylvania Department of Transportation on behalf of the Doylestown Township.

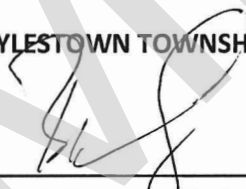
DULY PRESENTED AND ADOPTED by the Doylestown Township Board of Supervisors, Bucks County, Pennsylvania, in Public Meeting, held this 18th Day of October 2022.

ATTEST:



DOYLESTOWN TOWNSHIP BOARD OF SUPERVISORS

BY:



Barbara N. Lyons, Chairman



Ryan Mahion, Vice Chairman



Jennifer Herring, Member



Nancy Santacecilia, Member



Dan Wood, Member

Environmental

Flood Mitigation Program (FMP) Act 13 of 2012 establishes the Marcellus Legacy Fund and allocates funds to the Commonwealth Financing Authority (CFA) for funding statewide initiatives to assist with flood mitigation projects. Projects authorized by a flood protection authority, the Department of Environmental Protection (DEP), the U.S. Army Corps of Engineers (Corps) or the U.S. Department of Agriculture's Natural Resources Conservation Service (NRCS) or identified by a local government for flood mitigation are eligible for the program.

Eligibility includes: Municipalities, Councils of Governments, Authorized Organization, Institution of Higher Education, Watershed Organization, For-Profit Businesses.

Applications will be accepted between February 1, 2021 and May 31, 2021.

Who May Apply: For-Profit Businesses, Municipalities, Councils of Governments, Authorized Organizations, Institutions of Higher Education, Watershed Organizations.

Uses: Flood mitigation projects.

Funds: Grants shall not exceed \$500,000. A match of at least 15% of the total project cost is required.

Funding Source: Marcellus Legacy Fund Application Deadline: Annually between February 1 and May 31

More information: Eligible applicants with questions should call 717-787-6245

Watershed Restoration Protection Program (WRPP) Act 13 of 2012 established the Marcellus Legacy Fund which allocates funds to CFA for watershed restoration and protection projects. The overall goal of the WRPP is to restore and maintain stream reaches impaired by the uncontrolled discharge of nonpoint source polluted runoff and ultimately to remove these streams from DEP's Impaired Waters list.

Funds are used for projects involving the construction, improvement, expansion, repair, maintenance or rehabilitation of new or existing watershed protection Best Management Practices (BMPs).

Eligible applicants include: Municipalities, Councils of Governments, Authorized Organizations, Institutions of Higher Education, Watershed Organizations, For-Profit Businesses.

Grants shall not exceed \$300,000. A match of at least 15% of the total project cost is required. Funding Source: Marcellus Legacy Fund Application

Deadline: Annually between February 1 and May 31 More information

Recreation/Trails/Comp Plan/First Responders

Greenways, Trails & Recreation Program (GTRP) Act 13 of 2012 established the Marcellus Legacy Fund and allocates funds to the CFA for planning, acquisition, development, rehabilitation and repair of greenways, recreational trails, open space, parks and beautification projects using the (GTRP).

Funding is used for projects which involve development, rehabilitation and improvements to public parks, recreation areas, greenways, trails and river conservation.

Who May Apply: For-Profit Businesses, Municipalities, Councils of Governments, Authorized Organizations, Institutions of Higher Education, Watershed Organizations.

Uses: Projects which involve development, rehabilitation and improvements to public parks, recreation areas, greenways, trails and river conservation.

Funds: Grants shall not exceed \$250,000. A match of at least 15% of the total project cost is required. 41

Funding Source: Marcellus Legacy Fund Application

Deadline: Annually between February 1 and May 31 More information: Eligible applicants with questions should call 717-787-6245

Quadratec Cares Energize The Environment Grant Program: Starting this year we are taking our love for all things environmental and asking you - or your organization - to tell us why you feel you'd make a great fit for our grant program. We are offering two \$3,500 environmental grants per year – one each in the spring and fall – to an individual or group currently pursuing a program or initiative designed to benefit our environment.

Some examples of this would be:

- Trail building or restoration projects
- Park beautification events
- Litter prevention initiatives
- Earth Study missions
- Sustainable Land Management activities
- Community environmental educational projects
- Youth educational engagement events

Interested individuals or groups should submit a 1000-1600 word essay to grants@quadratec.com **that paints a picture of who you or your organization are, what drives and inspires you or your organization, what you or the organization are looking to accomplish, and how you plan to apply our grant to your project.**

BFGoodrich Tires Outstanding Trails Program: Tread Lightly! recognizes that one of the best ways to promote responsible outdoor recreation is to support enthusiasts in the stewardship of their favorite trails. With the help of licensing agreements from one of Tread Lightly!'s top partners, the BFGoodrich® Tires Outstanding Trails grants are designed to help individuals and groups organize clean-ups, trail maintenance work days and other small stewardship projects.

The average grant is under \$500. Those funds can be used for everything from feeding volunteers to purchasing equipment, trash bags, and tools.

Multimodal Transportation Fund: The Multimodal Transportation Fund provides grants to encourage economic development and ensure that a safe and reliable system of transportation is available to the residents of the commonwealth. Funds may be used for the development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk

enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development. Grants are available for projects with a total cost of \$100,000 or more.

Grants shall not exceed \$3,000,000 for any project.

National Fuel Charitable Foundation Grant: Funds innovative programs, initiatives, & on rare occasions, special events that fall within the pillars of National Fuel's community giving policies & promise to advance strong, vibrant, & stable communities. These pillars/focus areas, include, community enrichment & safety, education, environmental stewardship, & veteran services.

Community Conservation Partnerships Program (C2P2) : The Department of Conservation and Natural Resources' Bureau of Recreation and Conservation assists local governments and recreation and conservation organizations with funding for projects related to:

- Parks
- Recreation
- Conservation

Who May Apply: Counties, municipalities, municipal agencies, nonprofit organizations, state heritage areas, prequalified land trusts, for-profit enterprises (for some grant types).

Uses: Planning, acquisition, and development of public parks, pools, indoor recreation facilities, playgrounds, motorized and walking trails, river conservation and access, stream buffers, open space conservation, and regional and statewide partnerships.

Funds: Most programs require a minimum cash or noncash matching contribution from the applicant that is equal to 50 percent of the project cost. Funding Source: Multiple State and Federal Sources

Deadline: Annually January to April. It is highly suggested that applicants speak with their DCNR 48 Regional Advisor prior to applying.

Firehouse Subs Public Safety Foundation: Grant for first responders. Funding can be used for lifesaving equipment, prevention education, scholarships & continued education, and disaster relief.

Smart Growth Grant, Level 2: Smart Growth Grants support state and local REALTOR® associations' efforts to advance programs, policies and initiatives aligned with one or more of the [10 Smart Growth Principles](#). Applications open January 2 through October 15, 2024 or until commitment levels reach 100%. In 2024, the 10% financial commitment requirement is waived for associations under *Right Tools, Right Now*.

Level 2 Smart Growth grant supports activities to engage in local land-use, growth and transportation issues with other stakeholders and elected officials which will have an impact on policies. These activities could include community planning and input sessions, development of comprehensive plans and zoning policies, studies, research and reports

Details:

- Maximum award: \$7,500.

- Associations may receive one Level 2 Smart Growth grant per calendar year.
- Funds are disbursed using a reimbursement process.
- Reimbursement request must be submitted by December 15, 2024.
- Grant recipients must complete an evaluation form for the supported activity.

Questions? Email SmartGrowthGrants@nar.realtor or [Hugh Morris](#) at 202-383-1278.

Rural Outreach Grant: Rural Outreach Grants support state and local REALTOR® association initiatives, including trainings, forums, events, studies, and ordinance drafting, on a wide range of rural issues such as broadband, well and septic, open space preservation, environmental standards, and planning and zoning issues. Applications open January 2 through October 15, 2024 or until commitment levels reach 100%. In 2024, the 10% financial commitment requirement is waived for associations under *Right Tools, Right Now*.

Level 1

Level 1 Rural Outreach grants support efforts to educate REALTORS® and the public about rural issues. See [Ideas for Using a Rural Outreach Grant](#).

Details:

- Applications are accepted on a rolling basis from January 3 through October 16, 2023; decisions announced within approximately one week.
- Maximum award: \$3,000.
- Associations may receive one Level 1 grant per calendar year.
- Funds are disbursed using a reimbursement process.
- Reimbursement request must be submitted by December 15, 2024.
- Grant recipients must complete an evaluation form for the supported activity.

Level 2

Level 2 Rural Outreach grants support initiatives, such as studies, events, public outreach on rural issues in partnership with public and private stakeholders.

Details:

- Maximum award: \$7,500.
- Associations may receive one Level 1 grant per calendar year.
- Funds are disbursed using a reimbursement process.
- Reimbursement request must be submitted by December 15, 2024.
- Grant recipients must complete an evaluation form for the supported activity.

[Delco Greenways Grant Program](#): Planning & Design Projects - The County is committed to providing funds for planning future projects grounded in a strategic goal setting process. Applicants are encouraged to submit grant applications for full-scope Comprehensive Parks, Recreation, and Open Space Plans or Municipal Trail Network Plans. The County may contribute up to \$100,000 for these project types. Other types of plans and studies eligible under this category include, for example: trail feasibility studies, park master plans, and recreational needs assessments. Eligible expenses may include conceptual design, preliminary engineering and permitting, and title searches and appraisals.

For PLANNING and DESIGN Projects, once the scope of work/RFP and consultant selection process is complete, the municipality may request up to 50% of the grant award. The municipality must create a separate bank account to hold the award funds. Upon submission of invoices of work covering the first disbursement the municipality may request payment of the next 40% of the grant award. The final 10% of the grant award will be held until the project is complete, as defined in the Program Guidelines. Final disbursement requires approval by the Planning Director or designee.

[Brandywine Conservancy Mini Grant Program](#): This program is funded by a grant of \$85,000 from the Pennsylvania Department of Conservation and Natural Resources' (DCNR) Community Conservation Partnership Program Environmental Stewardship Fund, administered by the Bureau of Recreation and Conservation (BRC). With these funds, the Brandywine Conservancy will be able to grant awards of \$2,000 to \$25,000 to projects that will support and advance the goals and objectives of the [BCG's Strategic Action Plan \(2014\)](#).

Eligible applicants include Pennsylvania non-profit organizations with tax-exempt status 501(c)(3), municipalities, counties and some educational institutions.

The Mini-Grant Program funds small projects that improve parks, open space and community trails, and will advance priority conservation and recreation projects identified in the BCG's Strategic Action Plan, plus other publicly vetted municipal planning documents. Eligible applicants include Pennsylvania non-profit organizations with tax-exempt status 501(c)(3), municipalities, counties, and some educational institutions. Non-profit organizations must submit proof of non-profit status and be registered with the PA Department of State Bureau of Charitable Organizations. Mini-grants may not be used to fulfill match requirements for other DCNR funded grant projects. All projects, related costs, and funding must conform to all DCNR Grant Terms and Conditions of the PA DCNR Community Conservation Partnership Program.

Memorandum

TO: Lacey Faber, Township Manager

FROM: Michael W. Schneider, PE

DATE: April 23, 2024

SUBJECT: **DiRocco Road Program Payment**

As part of the 2022 Chadds Ford Township Road Program, retainage in the amount of \$8,505.29 was held due to ponding issues on Marshall Road that were noted after the paving work was completed by the contractor, DiRocco Bros, Inc. The contractor returned to complete the repairs late in 2023. Our office inspected the repairs and confirmed that the issues were resolved.

The road program documentation was closed out with PennDOT prior to the completion of the improvements. As such, it may not be feasible to pay the remaining amount through liquid fuels funds, however, we can reach out to PennDOT to determine if there is a way to include this previous work in a reimbursement request.

Based on the completed work, we recommend payment to DiRocco Bros, Inc. in the amount of \$8,505.29.

If you have any questions or concerns, please feel free to contact me.